****

# Friends Group Restoration Projects Grant Program

# Final Report

This final report is due by December 20, 2019. You can submit via email to the Friends Group Coordinator at [friends@parksandtrails.org](mailto:apethan@parksandtrails.org).

# Prompts

1. Highlight a few volunteer engagement moments of the grant project. Include quotes or comments from volunteers. (In addition to a narrative, pictures are great here too!)
2. How was this project able to tie into other activities and initiatives of your friends group? What impact has it had on your friends group’s membership and engagement efforts?
3. Describe quantitatively the habitat restoration achievements and other elements of the project (i.e. number of trees planted or caged, acres of seed planted, number of unique volunteers engaged, youngest volunteer, etc.)
4. Are there any follow-up actions from the projects needed or planned in the future? If so, how will the friends group (or DNR) continue the support needed? (i.e. check in spring if tree cages are broken, water trees next year, etc.)
5. Compare the proposed budget from your group’s application to the actual costs incurred for the project (do this as a separate attached document). What adjustments, if any, needed to be made from the original projection to the actual implementation? Why were these adjustments needed? Include the match amount that was contributed to the project.
6. How has this project impacted your friends group’s relationship with the DNR, with P&TC, and with any other project partners?
7. Did the project or events receive any local news coverage? If so, include links to web pages or copies of the coverage.

# Required attachments

1. **Budget comparison:** Numbers from the projected budget (used in the application) as compared to actual costs incurred. *No need to submit receipts, but please keep them available in case there are any questions about expenditures.*
2. **Volunteer hours log:** This can be attached as a separate excel file document to the email submission.
3. **Pictures (or video):** The pictures can be pasted into this document or attached as separate files to the email. Video can be shared perhaps via YouTube or Facebook. Let the Friends Group Coordinator know if you’d like to share video.