November 12, 2019

Name

Address

City, State Zip

Dear Name,

Thank you for your contribution of amount on date to the Parks & Trails Council for use by the Friends Group Name!

[Include anything here that might show what the donor’s support is helping your group to do. For example, this is taken from a Parks & Trails Council thank you letter:

“Your support preserves outstanding natural areas for meaningful outdoor recreation while protecting wildlife habitat, ecological integrity, and significant historical sites.

You are providing Minnesota’s parks and trails with a voice at our state capitol where we keep the critical needs of these special places front and center with the lawmakers. Together we are ensuring Minnesota’s parks and trails remain a vital part of our landscape. This year, that meant advocating for a number of park and trail projects to receive public investment. A majority of the projects received funding, including extending the Harmony-Preston State Trail to the Iowa border. Additionally, 16 acres will be added to Sibley State Park to fully enclose a lake within the park.

Thank you for your support! Parks and trails are essential for our state and our work today ensures future generations continue to have special places to be in and understand the importance of our natural world.”

We encourage you to make your thank you letter as specific to your Friends Group as possible.]

Sincerely,

Name & Role in the organization

**Please keep this letter for tax purposes** to show that no goods or services were provided in exchange for your contribution. Friends Group Name is a proud affiliate of the Parks & Trails Council of Minnesota, a 501(C) (3) nonprofit organization. All contributions made to the Parks & Trails Council of Minnesota are tax deductible to the full extent of the law. Parks & Trails Federal Tax I.D. is #41-1450303.